

**(SECURITY DEPARTMENT)**

Tender No.- AAAL/Security/2023-559

Dated 09 जून 2023.

Dated 09/06/2023

Due On 22/06/2023

**SUB: PRINTING OF AAAL SECURITY DOCUMENTS**

- Please quote your lowest rates (Excluding applicable taxes) for printing of AAAL SECURITY Department DOCUMENTS as per the specifications appended below to **Alliance Air, Alliance Bhawan, IGI Airport, Palam, Terminal 1, New Delhi –110037.**
- In single bid format Prices/Rates are invited from interested parties for printing of security stationary. Interested parties are hereby requested to quote their least price, excluding Government Taxes, for printing of Stationary updated as per the specification appended below, and financial bid format, Annexure A.

Sl. No	DOCUMENT TO BE PRINTED	QTY	DETAILS
1	LOG BOOK	600	01 Register- single pages yielding 100 pages. Double sided single colour. (Ledger Paper-68 to 70 GSM) Register binding Size-33cms Length X 21 cms Bredth.
2	ANTI SABOTAGE CHECK SHEET (Normal Condition)	600	01 Pad- single pages yielding 100 pages. Single sided single colour A4 size page. White paper -70 to 75 gsm
3	CTP BOOK	200	01 Pad- single pages yielding 100 pages. Single sided colour pages. 75 to 80 gsm Size-20.8cms Length X 27.5 cms Bredth
4	BMA SHEET/ BBA SHEET FORM	600	01 Pad- single pages yielding 100 pages. Single sided single colour. (white)70 to 75 gsm Size-33.5cms Length X 21.2 cms Bredth.
5	WEAPON DECLARATION FORM	100	01 Pad =50 Sets X 3 Pgs Yielding to 150 Pgs. Carbon less paper single sided (Colour of First page- White, Second- Pink, Third- Yellow) 58 to 60 gsm Size-34cms Length X 21.2cms Bredth. To be printed in Triplicate
6	X-RAY Screener ROTATION REGISTER	200	01 Register- single pages yielding 100 pages. Double sided single colour. (Ledger Paper-68 to 70 GSM) Register binding Size-33cms Length X 21cms Bredth.
7	DUTY ALLOCATION REGISTER	500	01 Register- single pages yielding 100 pages. Double sided single colour. (Ledger Paper-65 to 70 GSM) Register binding Size-21.2cms Length X 33.5 cms Bredth.
8	X-RAY MACHINE MAINTAINENCE/ BREAKDOWN REGISTER	100	01 Register- single pages yielding 100 pages. Double sided single colour. (Ledger Paper-65 to 70 GSM) Register binding Size-32cms Length X 20.5 cms Bredth.
9	SEAL STICKER UTILIZATION REGISTER	100	01 Register- single pages yielding 100 pages. Double sided single colour. (Ledger Paper-65 to 70 GSM) Register binding Size-21.2cms Length X 33.5 cms Bredth.
10	DGR REGISTER	100	01 Register- single pages yielding 100 pages. Single sided single colour. (Ledger Paper-65 to 70 GSM) Register binding Size- 33.8cms Length X 21 cms Bredth.

11	PLASTIC SEAL	05 Lacks	With Sl. No. and printed with 'Alliance Air' Name.
12	RAMP JACKETS (RED COLOUR)	250	Ramp Jackets with highly visible strips. With 'Alliance Air' name.

3. **The samples are available at Security (Delhi) office for an interested bidder on all working days between 11:00 Hrs. to 16:00 Hrs. before the last date for submitting tender documents.**
4. Proof of the printed document is to be submitted within seven days of receipt of the confirmed order. Once the proof is approved/finalized by the concerned department (Security), printed copies have to be delivered at Alliance Bhawan (Security Department), Domestic Terminal 1, I.G.I Airport, New Delhi 110037, Delhi, India.
5. Any deviation or error after approval/finalization of the proof is solely the responsibility of the vendor and such copies are to be reprinted at the expense of the vendor and the same has to be resubmitted. Rejected copies must be discarded at the vendor's end and proof of discard has to be submitted.
6. The matter to be printed in soft copy (PDF format) will be provided to the successful bidder through email only by user departments.
7. Alliance Air reserves the right to increase/decrease the order by 25% on similar quoted prices and conditions mutually agreed upon.
8. The vendor's authorized representative can participate in the tender opening process by making his/her presence available on the tender opening date & time at the mentioned venue by providing a valid authorization letter and ID proof issued by participating vendor.
9. A sealed Tender box will be placed in Alliance Bhawan (MMD Department) to submit the bid. Sealed/Closed tender document should reach on or before **22 June 2023**, 15:00 Hrs. (IST) and the same will be opened on the same day at 15:30 Hrs. (IST). **Tender documents submitted in a format other than printed/Hard Copy will not be accepted under any conditions.** All the pages of tender documents must be signed & stamped by participating bidder.
10. The venue of the tender opening will be Alliance Bhawan (MMD Department), Domestic Terminal 1, I.G.I Airport, New Delhi 110037, Delhi, India (IN).
11. Any dispute whatsoever, arising out of or in connection with the Tender shall be subject to the jurisdiction of the Courts of New Delhi only. By submitting its bid, the bidder(s) unconditionally agree to the jurisdiction.
12. Alliance Air may, in its absolute discretion, but without being under any obligation to do so, update, amend, or supplement the information, assessment, or assumption contained in this Tender, from time to time till the opening of the Bids.
13. The Tender does not imply that Alliance Air is bound to select a Bidder or to appoint the successful Bidder, as the case may be, and Alliance Air reserves the right to reject all or any of the Bids without assigning any reason whatsoever at any time.
14. The Bidders shall bear any, and all costs associated with or relating to the preparation and submission of their Bids including, but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by Alliance Air, or any other costs incurred in connection with or relating to their Bid. All such costs and expenses shall remain with the Bidder and Alliance Air shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the Bidders in preparation or submission of the Bid, regardless of the conduct or outcome of the Bid selection process as contained herein.

15. If any bid(s) are received after the Due date and Time, such Bids will be declared invalid and will be rejected. Alliance Air reserves to itself the liberty to reject all or any Bid Without assigning anyreason.

**Note: -**

- a. Participating bidders must ensure, all pages are signed and stamped in the lower left corner of the pages.
- b. A conditional bid will not be considered for the evaluation.
- c. If a Bidder submits more than one Bid, all the Bids submitted by the Bidder would be summarily rejected.

Thanking You

For Alliance Air

Sign:-

Name:- Designation:- Organization:-Contact No.:- Email:-

(To be submitted on Bidder's Company Letter Head)

**Financial Bid**

**Sub: Financial Bid for printing of Security Stationary.**

Tender Ref :- AAAL/Security/2023-559  
Date :- 09 June 2023  
Last Date :- 22 June 2023, 15:00 Hrs. (IST)  
Tender Opening :- 22 June 2023, 15:30 Hrs. (IST)

**The price quoted here must be INR (₹)**

S.No	Articles	Qty	Unit Price (INR) (Excluding Government Taxes)	Total Amount (INR) (Excluding Government Taxes)
			Per Set - 100 pages/nos	
1	LOG BOOK	600		
2	ANTI SABOTAGE CHECK SHEET (Normal Condition)	600		
3	CTP BOOK	200		
4	BMA SHEET/ BBA SHEET FORM	600		
5	WEAPON DECLARATION FORM	100		
6	DGR REGISTER	100		
7	X-RAY Screener ROTATION REGISTER	200		
8	DUTY ALLOCATION REGISTER	500		
9	X-RAY MACHINE MAINTAINENCE / BREAKDOWN REGISTER	100		
10	SEAL STICKER UTILIZATION REGISTER	100		
11	PLASTIC SEAL	5 Lack		
12	RAMP JACKETS	250		
	<b>Total Amount</b>			

Applicable Government Taxes (GST) .....

Payment Terms .....